

**Resolution 04-11**  
of the  
**San Mateo County Harbor District**  
to  
**Adopt the Preliminary Fiscal Year 2011-12**  
**Operating and Capital Budget**

**Whereas**, §6093, §6093.1, §6093.2, and §6093.3 of the California Harbors and Navigation Code provides procedures for adoption of the preliminary and final annual operating and capital budget by the San Mateo County Harbor District, and;

**Whereas**, the Board of Harbor Commissioners desires to adopt the Preliminary FY 2011-12 Integrated Operating and Capital Budget in accordance with the Harbors and Navigation Code, and;

**Whereas**, the Board of Harbor Commissioners of the San Mateo County Harbor District must set a time and place for the public hearing on the adoption and fixing of a Final Integrated FY2011-12 Operating and Capital Budget.

**Therefore, be it resolved**, that the Board of Harbor Commissioners of the San Mateo County Harbor District does hereby adopt the Preliminary Integrated Operating and Capital Budget FY 2011-12 as contained in the budget document attached hereto and incorporated by reference as part of this Resolution.

**Therefore, be it further resolved**, that after publication of notice, the Board of Harbor Commissioners will meet at 7:00 p.m., June 15, 2011, at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, California, for the purpose of fixing the final budget, and hear from any taxpayer wishing to appear and be heard regarding budget items.

Approved this 4th day of May 2011 at a regular meeting of the Board of Harbor Commissioners by a recorded vote as follows:


For: **Bernardo, Campbell, Padreddi, Parravano**

Against: **None**

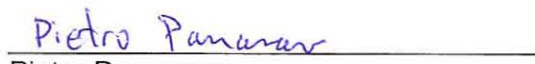
Absent: **Tucker**

Abstaining: **None**

**Attested**

  
Debbie Nixon  
Deputy Secretary

**BOARD OF HARBOR COMMISSIONERS**

  
Pietro Parravano  
President



# **SAN MATEO COUNTY HARBOR DISTRICT**

400 Oyster Point Blvd., Suite 300, South San Francisco, Ca 94080 PHONE (650) 583-4400 FAX (650) 583-4611



## **DRAFT PRELIMINARY INTEGRATED OPERATING AND CAPITAL BUDGET FISCAL YEAR ENDING JUNE 30, 2012**

**May 4, 2011**

**Board of Harbor Commissioners**

**Peter Grenell  
General Manager**

**Marietta Harris  
Human Resources Manager**

**Robert Johnson  
Harbor Master**

# SAN MATEO COUNTY HARBOR DISTRICT DRAFT PRELIMINARY INTEGRATED OPERATING AND CAPITAL BUDGET FISCAL YEAR ENDING JUNE 30, 2012

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# SAN MATEO COUNTY HARBOR DISTRICT

400 Oyster Point Blvd., Suite 300, South San Francisco, Ca 94080 PHONE (650) 583-4400 FAX (650) 583-4611

## Board of Harbor Commissioners

<u>Title</u>	<u>Name</u>	<u>Term Expires</u>
President	Pietro Parravano	December 31, 2012
Vice President	Jim Tucker	December 31, 2014
Treasurer	Leo Padreddii	December 31, 2012
Secretary	Robert Bernardo	December 31, 2014
Commissioner	Sally Campbell	December 31, 2012

# **SAN MATEO COUNTY HARBOR DISTRICT**

400 Oyster Point Blvd., Suite 300, South San Francisco, Ca 94080 PHONE (650) 583-4400 FAX (650) 583-4611



## **BUDGET SUMMARY**

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**BUDGET SUMMARY**

DESCRIPTION	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
<b>OPERATING REVENUES:</b>					
Berth Promo	(10,000)	(2,000)	-	-	(12,000)
Berth Rental	1,311,000	930,000	-	-	2,241,000
Live Aboard	82,000	169,000	-	-	251,000
Transient Dockage/Berth Rent.	90,000	115,000	-	-	205,000
Dock Boxes	-	6,000	-	-	6,000
Impound Fees	10,000	24,000	-	-	34,000
Launching Fees	111,000	24,000	-	-	135,000
Boat Wash Fees	5,000	3,000	-	-	8,000
Hoist Fees	3,000	-	-	-	3,000
Princeton Lot - Dry Storage	400	-	-	-	400
Dry Storage	-	-	-	-	-
Rents & Concessions	349,000	243,000	-	-	592,000
RV C Lot	34,000	-	-	-	34,000
Day Use - Parking Revenues	-	-	-	-	-
Special Events Revenue	1,000	-	-	-	1,000
Tide Book Revenue	2,000	-	-	-	2,000
Key Fee	-	3,000	-	-	3,000
Laundry Revenue	4,000	-	-	-	4,000
Mooring Fees	48,000	-	-	-	48,000
Service Fee for Emergencies (pumpout)	100	-	-	-	100
Patrol Boat Service	2,000	-	-	-	2,000
Late Fees	5,000	6,000	-	-	11,000
Commercial Activity Permits	63,000	400	-	-	63,400
Other Sales	7,000	2,000	-	-	9,000
Miscellaneous Income	17,000	2,000	-	-	19,000
Monitoring Revenue	-	-	-	-	-
Waiting List Fees	700	500	-	-	1,200
Leasee Transfer/Contract Fees	-	-	-	-	-
Expense Reimbursement	-	-	-	-	-
County Parking Fines	2,000	1,600	-	-	3,600
PPH Insurance Settlements	-	-	-	-	-
Project bid fees	-	-	-	-	-
OES Grant-Storm Damage	-	-	-	-	-
DBW Abandoned Vessel Grant	-	-	-	-	-
Project bid fees	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>2,137,200</b>	<b>1,527,500</b>	<b>-</b>	<b>-</b>	<b>3,664,700</b>

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**BUDGET SUMMARY**

DESCRIPTION	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
<b>NON-OPERATING REVENUES</b>					
Interest Income	-	-	75,000	-	75,000
State Mandated Costs Grant	-	-	-	-	-
ERAF State Deduction	-	-	-	-	-
ERAF Rebate Back to District	-	-	-	-	-
Other Tax Revenues	-	-	20,000	-	20,000
Tax Revenues	-	-	3,500,000	-	3,500,000
State and County Citation Fees	-	-	1,000	-	1,000
Gain (Loss) on Sale/Disposal of Assets	-	-	-	-	-
SSF Breakwater reimbursement	-	600,000	-	-	600,000
<b>Total Non-Operating Revenues</b>	<b>-</b>	<b>-</b>	<b>3,596,000</b>	<b>-</b>	<b>4,196,000</b>
<b>TOTAL REVENUES</b>	<b>2,137,200</b>	<b>2,127,500</b>	<b>3,596,000</b>	<b>-</b>	<b>7,860,700</b>
<b>SALARIES AND PAYROLL BURDEN:</b>					
Salaries and Wages	616,400	516,400	440,000	36,000	1,608,800
Salaries and Wages - Part Time	3,200	-	-	-	3,200
Swing Differential	1,000	1,000	-	-	2,000
Graveyard Differential	1,700	-	-	-	1,700
Swing OT Differential	-	-	-	-	-
Graveyard OT Differential	-	-	-	-	-
Standby	10,000	1,000	-	-	11,000
Overtime	3,000	500	3,000	-	6,500
Extended Illness Bank	15,000	5,000	5,000	-	25,000
Paid Time Off Expense (PTO)	125,000	90,000	50,000	-	265,000
Overtime Paid Time Off Expense (PTO-OT)	20,000	5,000	-	-	25,000
Bereavement	-	1,000	1,000	-	2,000
Management Hours	2,500	2,500	10,000	-	15,000
Holiday Pay	30,000	24,000	30,000	-	84,000
Admin Leave Exp	-	-	-	-	-
Jury Duty	500	500	-	-	1,000
<b>SubTotal Salaries and Wages</b>	<b>828,300</b>	<b>646,900</b>	<b>539,000</b>	<b>36,000</b>	<b>2,050,200</b>
Retirement-EE	52,000	50,000	35,000	600	137,600
Retirement-ER	132,250	121,250	96,000	1,300	350,800
Social Security Insurance	-	-	-	1,800	1,800
Medicare Tax	10,000	10,000	8,000	1,000	29,000
Unemployment Insurance Tax	-	-	5,000	-	5,000



SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**BUDGET SUMMARY**

DESCRIPTION	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
Health Insurance	145,000	110,000	105,000	40,000	400,000
Health Insurance-Employee Reimbursement	25,000	35,000	15,000	8,000	83,000
Health Insurance-Retirees	30,000	15,000	-	-	45,000
Health Ins.- Commissioner Reimbursement	-	-	-	-	-
Health Insurance-OPEB	200,000	160,000	20,000	20,000	400,000
Health Insurance-OPEB Credit for Out-of-Pocket Payment	-	-	-	-	-
Life Insurance-OPEB Credit for Out-of-Pocket Payment	-	-	-	-	-
Life Insurance	8,000	7,500	6,500	500	22,500
Life Insurance-Retirees	1,000	1,000	-	-	2,000
Long-Term Disability Insurance	6,000	5,000	5,000	-	16,000
Workers Compensation Ins.	65,000	30,000	20,000	16,500	131,500
Wellness Program	-	-	-	-	-
Employee Assistance Program	1,500	1,500	1,000	500	4,500
Personnel Admin-Emp Exams	-	500	500	-	1,000
Auto Allowance	2,400	2,400	7,200	-	12,000
Internal Labor on Projects	-	-	-	-	-
<b>SubTotal Benefits Summary</b>	<b>678,150</b>	<b>549,150</b>	<b>324,200</b>	<b>90,200</b>	<b>1,641,700</b>
<b>Total Salaries and Payroll Burden</b>	<b>1,506,450</b>	<b>1,196,050</b>	<b>863,200</b>	<b>126,200</b>	<b>3,691,900</b>
<b>OTHER OPERATING EXPENSES:</b>					
Advertising & Promotion	5,000	20,000	2,000	2,000	29,000
Advertising-Jobs	-	-	-	-	-
Advertising-Capital Projects	-	-	-	-	-
Special Events - Expenses	3,000	-	-	-	3,000
Auto Mileage-Not allocated	1,000	500	1,500	500	3,500
Bad Debts	20,000	20,000	-	-	40,000
Telephone/Communications	15,000	7,500	12,000	-	34,500
Postage	2,500	3,000	3,500	-	9,000
Travel, Conferences & Meetings-Not Allocated	2,000	2,000	5,000	2,000	11,000
Seminars/Professional Training	1,000	500	12,000	500	14,000
Harbor Operator Training	1,500	2,500	-	-	4,000
Employee Appreciation Dinner	-	-	-	4,000	4,000
Employee Recognition	-	-	-	1,000	1,000
Memberships, Dues & Subscriptions	500	350	20,000	500	21,350
Personnel Administration	500	500	500	-	1,500
Personnel Administration testing/exams	500	500	1,500	-	2,500
Recruiting Expense	-	-	1,500	-	1,500
Recruiting Exp-Supplies	-	-	500	-	500

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**BUDGET SUMMARY**

DESCRIPTION	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
Elections	-	-	-	200,000	200,000
Insurance Premiums	115,000	115,000	-	10,000	240,000
Insurance Premium - boatyard	-	-	-	-	-
Insurance Investigation	-	-	-	-	-
Land Vehicles - Fuel	7,500	5,000	-	-	12,500
Patrol Boat - Fuel	7,500	3,000	-	-	10,500
Pump Out Vessel - Fuel	-	-	-	-	-
Office Supplies	3,000	5,000	8,000	500	16,500
Operating Supplies	40,000	20,000	-	-	60,000
Oil Clean Up Supplies	3,000	-	-	-	3,000
Uniform Related Expenses	10,000	10,000	-	-	20,000
Safety/Medical Equipment	5,000	2,000	-	-	7,000
Patrol Boat Safety Equipment	-	-	-	-	-
Contractual Services - Outside Services	25,000	90,000	20,000	-	135,000
Contractual Services - Temp Services	5,000	-	10,000	-	15,000
Contractual Services - Professional	10,000	5,000	20,000	3,000	38,000
Contractual Services - Legal Services	40,000	10,000	30,000	20,000	100,000
Claims Settlement	-	-	-	-	-
Permits/License Fees	2,000	1,000	-	-	3,000
Misc. Expenses	2,000	-	500	1,000	3,500
Bank Service Charges	3,000	3,000	2,000	-	8,000
Collection Agency Service Expense	3,000	2,500	-	-	5,500
Credit Card Fees	8,000	7,500	-	-	15,500
Penalties/Finance Charges	-	-	-	-	-
Payroll Processing Fee	5,000	4,500	3,000	1,500	14,000
Operating Equip. Maintenance	-	-	-	-	-
Office Rental	-	-	100,000	-	100,000
Equipment Rental	3,500	3,000	1,500	-	8,000
Ingress/Egress Romeo Pier	-	-	-	-	-
Small Tools and Equipment	1,500	1,000	-	-	2,500
Removal of Hazardous Waste	-	-	-	-	-
Repairs & Maintenance-Equipment	40,000	40,000	2,500	-	82,500
Repairs & Maintenance-Real Property	40,000	40,000	-	-	80,000
Repairs & Maintenance-Boatyard	-	-	-	-	-
Repairs & Maintenance-Office Equip	-	-	1,500	-	1,500
Vessel Destruction	10,000	20,000	-	-	30,000
Marine Supplies Purc. Tenants	-	-	-	-	-
Repairs & Maintenance-Boat	10,000	10,000	-	-	20,000
Personal Watercraft	3,000	-	-	-	3,000
Garbage Collections	50,000	30,000	-	-	80,000

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**BUDGET SUMMARY**

DESCRIPTION	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
Debris Box-Launch Ramp Fish Disposal	2,500	-	-	-	2,500
Electric Charges	115,000	120,000	-	-	235,000
Electric Charges Reimbursement	(60,000)	(50,000)	-	-	(110,000)
Water Charges	45,000	35,000	-	-	80,000
Water Charges Reimbursement	(5,000)	-	-	-	(5,000)
Parking Citation (TDS)	-	-	-	-	-
Handling Fees for Citations	1,000	200	-	-	1,200
Sewer Fees	30,000	-	-	-	30,000
LAFCO Fees	-	-	5,000	-	5,000
Property Tax Admin Costs	-	-	30,000	-	30,000
<b>Total Other Operating Expenses</b>	<b>633,000</b>	<b>590,050</b>	<b>294,000</b>	<b>246,500</b>	<b>1,763,550</b>
<b>NON-OPERATING EXPENSES:</b>					
Depreciation Expense	975,000	800,000	2,500	-	1,777,500
Interest Expense-Dept Boating/Waterways	220,000	200,000	-	-	420,000
<b>Total Non-Operating Expenses</b>	<b>1,195,000</b>	<b>1,000,000</b>	<b>2,500</b>	<b>-</b>	<b>2,197,500</b>
<b>CAPITAL OUTLAY:</b>					
Computer Hardware	10,000	5,000	10,000	-	25,000
Computer Software	20,000	20,000	10,000	500	50,500
Patrol Vehicle	-	-	-	-	-
Office Equipment	-	-	-	-	-
Office Furniture & Fixtures	-	2,000	1,500	-	3,500
Harbor/Marina Equipment	-	1,000	-	-	1,000
Personal Watercraft	-	-	-	-	-
Facility Fixtures/Landscaping	-	-	-	-	-
Dock Repairs/Equipment	30,000	30,000	-	-	60,000
Patrol Boat	-	-	-	-	-
Interpretive Signs	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>60,000</b>	<b>58,000</b>	<b>21,500</b>	<b>500</b>	<b>140,000</b>
<b>TOTAL EXPENSES W/O CAPITAL PROJECTS</b>	<b>3,394,450</b>	<b>2,844,100</b>	<b>1,181,200</b>	<b>373,200</b>	<b>7,792,950</b>

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**BUDGET SUMMARY**

DESCRIPTION	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
<b>CAPITAL PROJECTS:</b>					
Fish Buyers Bldg Repairs	31,359	-	-	-	31,359
New Transformer Boxes	-	-	-	-	-
40 Berths - Cal Boating Loan	-	-	-	-	-
71 Addl Berths, Bulkhead, Haul-Out	397,697	-	-	-	397,697
40 Berths - Cal Boating Loan	-	-	-	-	-
PPH Warehouse Repairs	-	-	-	-	-
PPH Harbormaster's Office Repairs	-	-	-	-	-
PPH - Lessee Sidewalk Expansion	115,000	-	-	-	115,000
Dredge Launch Ramp	20,000	-	-	-	20,000
Pave - West Parking Lot	-	-	-	-	-
Slurry Seal and Stripe Parking Lots (Upper C/Main A)	-	-	-	-	-
North HMB Shoreline Improvements	293,490	-	-	-	293,490
Median Strip	-	-	-	-	-
PPH Post Office Lot	-	-	-	-	-
Dredging - OPM: East Basin Maintenance	-	-	-	-	-
Dock Reconstruction-Wave Attenuators (District Share)	-	565,000	-	-	565,000
West Basin Power Centers	-	180,000	-	-	180,000
OPM Parcel Development - Office/Retail	-	-	-	-	-
<b>Total Capital Projects</b>	<b>857,546</b>	<b>745,000</b>	<b>-</b>	<b>-</b>	<b>1,602,546</b>
<b>TOTAL EXPENSES W/ CAPITAL PROJECTS</b>	<b>4,251,996</b>	<b>3,589,100</b>	<b>1,181,200</b>	<b>373,200</b>	<b>9,395,496</b>

# SAN MATEO COUNTY HARBOR DISTRICT

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## FINANCIAL SUMMARIES

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**Revenues, Expenses and Changes in Net Assets**

	Pillar Point Harbor	Oyster Point Marina/Park	Administration	Commission	TOTAL
<b>Revenues</b>					
Operating Revenues	2,137,200	1,527,500	-	-	3,664,700
Non-Operating Revenues	-	600,000	3,596,000	-	4,196,000
<b>Total Revenues</b>	<b>2,137,200</b>	<b>2,127,500</b>	<b>3,596,000</b>	<b>-</b>	<b>7,860,700</b>
<b>Expenses</b>					
Salaries and Payroll Burden	1,506,450	1,196,050	863,200	126,200	3,691,900
Operating Expenses	633,000	590,050	294,000	246,500	1,763,550
<b>Total Expenses before Interest, Depreciation and Capital Expenditures</b>	<b>2,139,450</b>	<b>1,786,100</b>	<b>1,157,200</b>	<b>372,700</b>	<b>5,455,450</b>
<b>Projected Increase/(Decrease) in Net Assets from Operations</b>	<b>(2,250)</b>	<b>341,400</b>	<b>2,438,800</b>	<b>(372,700)</b>	<b>2,405,250</b>
Depreciation	975,000	800,000	2,500	-	1,777,500
Interest Expense	220,000	200,000	-	-	420,000
<b>Total Interest and Depreciation</b>	<b>1,195,000</b>	<b>1,000,000</b>	<b>2,500</b>	<b>-</b>	<b>2,197,500</b>
<b>Projected Increase/(Decrease) in Net Assets</b>	<b>(1,197,250)</b>	<b>(658,600)</b>	<b>2,436,300</b>	<b>(372,700)</b>	<b>207,750</b>

SAN MATEO COUNTY HARBOR DISTRICT  
 FY12 Draft Preliminary Budget  
**Sources and Uses of Funds**

**SOURCES OF FUNDS**

Operating Revenues	3,664,700
Non-Operating Revenues	4,196,000
New Debt	-
	-
 Total Sources of Funds	 7,860,700

**USES OF FUNDS**

Salaries and Payroll Burden	3,691,900
Operating Expenses net of Election Expense and OPEB	1,163,550
Election Expense	200,000
OPEB Expense	400,000
Interest Expense	420,000
Capital Outlay	140,000
Capital Projects	1,602,546
	1,602,546
 Total Uses of Funds	 7,617,996

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<b>Projected Net Change in Cash Balance for FY12</b>	<b>242,704</b>
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SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**Net Assets - Restrictions and Designations**

	Projected Balance @ June 30, 2011	Increase (Decrease)	Projected Balance @ June 30, 2012
<b>RESTRICTIONS</b>			
These balances reflect restrictions placed by outside entities:			
Fund Balance Restrictions:			
Debt Service Reserve - DBW Loan Collateral	1,702,389	20,000	1,722,389
Liabilities:			
Debt Service Liability	1,393,094	-	1,393,094
OPEB Liability	2,201,363	397,865	2,599,228
Election Liability	512,716	200,000	712,716
Customer Deposits Liability	273,909	-	273,909
Payables Liability	225,000	-	225,000
Accrued EE Benefits Liability	290,000	-	290,000
Payroll Liability	80,000	-	80,000
Subtotal	6,678,471	617,865	7,296,336
<b>DESIGNATIONS</b>			
These balances have been designated by the Board of Harbor Commissioners to reflect future spending plans or concerns about the availability of future resources:			
Emergency Reserve	600,000	-	600,000
Reserve for District Office	1,248,109	-	1,248,109
Capital Improvements Reserve	586,500	-	586,500
Subtotal	2,434,609	-	2,434,609
<b>TOTAL Restrictions and Designations of Net Assets</b>	9,113,080	617,865	9,730,945



# SAN MATEO COUNTY HARBOR DISTRICT

400 Oyster Point Blvd., Suite 300, South San Francisco, Ca 94080 PHONE (650) 583-4400 FAX (650) 583-4611



## REVENUES

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**COMBINED REVENUES**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>Operating Revenues</b>	3,296,317	3,279,750	1,724,768	3,457,857	3,664,700
<b>Non-Operating Revenues</b>	6,172,740	4,330,000	1,878,747	3,826,032	4,196,000
<b>TOTAL Revenues</b>	<b>9,469,057</b>	<b>7,609,750</b>	<b>3,603,515</b>	<b>7,283,889</b>	<b>7,860,700</b>

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**PILLAR POINT HARBOR**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>OPERATING REVENUES:</b>					
420.009 Berth Promo	(13,239)	(10,000)	(6,553)	(13,106)	(10,000)
420.010 Berth Rental	1,175,960	1,175,000	601,195	1,202,390	1,311,000
420.011 Live Aboard	75,864	75,000	37,590	75,180	82,000
420.014 Transient Dockage/Berth Rent.	64,720	80,000	41,430	82,860	90,000
420.018 Impound Fees	16,932	1,000	4,776	9,552	10,000
420.020 Launching Fees	61,729	60,000	51,130	102,260	111,000
420.025 Boat Wash Fees	3,336	3,000	2,516	5,032	5,000
420.026 Hoist Fees	778	1,000	1,495	2,990	3,000
420.034 Princeton Lot - Dry Storage	2,000	1,000	200	400	400
420.035 Dry Storage	2,700	1,000	-	-	-
420.040 Rents & Concessions	262,153	300,000	159,981	319,962	349,000
420.044 RV C Lot	25,386	25,000	15,372	30,744	34,000
420.046 Day Use - Parking Revenues	-	10,000	-	-	-
420.049 Special Events Revenue	800	500	500	1,000	1,000
420.050 Tide Book Revenue	-	-	920	1,840	2,000
420.053 Laundry Revenue	3,279	4,000	1,753	3,506	4,000
420.055 Mooring Fees	43,279	40,000	22,067	44,134	48,000
420.056 Service Fee for Emergencies (pumpout)	180	-	45	90	100
420.060 Patrol Boat Service	906	500	1,075	2,150	2,000
420.070 Late Fees	3,431	3,000	2,340	4,680	5,000
420.079 PPH Commercial Activity Permits	8,335	15,000	28,905	57,810	63,000
420.080 Other Sales	4,426	2,000	3,132	6,264	7,000
420.081 Miscellaneous Income	(1,287)	2,000	7,590	15,180	17,000
420.085 Monitoring Revenue	120	-	-	-	-
420.091 Waiting List Fees	750	500	325	650	700
420.092 Leasee Transfer/Contract Fees	-	-	-	-	-
420.096 Expense Reimbursement	-	-	-	-	-
420.097 County Parking Fines	3,492	3,000	998	1,996	2,000
420.099 PPH Insurance Settlements	-	-	43,224	43,224	-
420.100 Project bid fees	-	-	-	-	-
420.200 OES Grant-Storm Damage	-	-	-	-	-
420.420 DBW Abandoned Vessel Grant	-	-	-	-	-
420.100 Project bid fees	100	-	100	200	-
<b>Total Operating Revenues</b>	<b>1,746,130</b>	<b>1,792,500</b>	<b>1,022,106</b>	<b>2,000,988</b>	<b>2,137,200</b>

SAN MATEO COUNTY HARBOR DISTRICT  
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**PILLAR POINT HARBOR**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>NON-OPERATING REVENUES</b>					
420.230 Grants - Salmon Season Closure Grant	-	-	-	-	-
420.110 DBW Loan 71 Berth Project	-	-	-	-	-
420.220 Interpretive Signs - NMSP Sanctuary/Fishermen's Grant	-	-	-	-	-
420.411 DBW Launch Ramp Floats	-	-	-	-	-
420.430 DBW Pump Station Grant/Reimbursement	-	-	-	-	-
420.450 DBW Loan Restrooms - Project Cancelled	-	-	-	-	-
420.900 PPH Asset Disposal Profit (Loss)	(49,973)	-	-	-	-
<b>Total Non-Operating Revenues</b>	<b>(49,973)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>1,696,157</b>	<b>1,792,500</b>	<b>1,022,106</b>	<b>2,000,988</b>	<b>2,137,200</b>

## Pillar Point Harbor

### Fiscal Year Ending June 30, 2012

1. The salmon season was cancelled for all commercial and sport fishing in 2008 and 2009. The season was reopened for 8 days in 2010 with disappointing results. Operating revenues for FY12 are forecasted to increase by approximately \$140 thousand or 7%. Based on the most recent information, the salmon season is expected to improve in 2011. The sport season begins in April and the commercial season is expected to start May 2<sup>nd</sup>. It is unclear whether the results of next year's salmon season will have an effect on Pillar Point revenues.
2. Budgeted revenue from lessee rents and concessions is expected to increase as a result of new lease agreements and the economic recovery. Economists are forecasting an improvement in our economic climate and there is optimism that revenues will improve for this coming fiscal year. As the economy improves, it is hoped that foot traffic to the harbor and related patronage of the harbor and lessee facilities will increase.
3. Revenue from the establishment of Paid Parking is not currently included in the preliminary budget, but will be added at the time the project analysis is completed and a decision is made about the strategy for implementing a paid parking solution.
4. Grant monies received from Department of Boating and Waterways Grant for Abandoned Vessel Abatement are expected to continue to decline as a result of the State's ongoing budget crisis. Pillar Point will continue to remove and salvage abandoned vessels as necessary despite the lack of grant funding from the State. The District will consider alternative methods of cost recovery if/when grants are not available.

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**OYSTER POINT MARINA PARK**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE THRU 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>OPERATING REVENUES:</b>					
430.009 Berth Rent Promotion	(2,604)	(2,000)	-	-	(2,000)
430.010 Berth Rental	887,078	900,000	426,790	905,125	930,000
430.011 Live Aboard	183,610	200,000	77,560	155,120	169,000
430.014 Transient Dockage/Berth Rent.	116,362	100,000	52,818	105,636	115,000
430.016 Dock Boxes	6,960	6,500	2,878	5,756	6,000
430.018 Impound Fees	12,800	7,500	11,185	22,370	24,000
430.020 Launch Fees	32,272	20,000	11,183	22,366	24,000
430.025 Boat Wash	2,975	2,000	1,576	3,152	3,000
430.040 Rents & Concessions	288,720	225,000	111,441	222,882	243,000
430.049 Special Events Revenue	(50)	-	-	-	-
430.051 Key Fee	1,891	1,500	1,287	2,574	3,000
430.056 Service Fees for Emergencies	60	-	-	-	-
430.065 Bad Debt Recoveries	-	-	-	-	-
430.070 Late Fees	4,678	4,000	2,820	5,640	6,000
430.079 OPM Commercial Activity Permits	150	500	200	400	400
430.080 Other Sales	600	500	840	1,680	2,000
430.081 Miscellaneous Income	2,665	500	1,109	2,218	2,000
430.091 Wait List Fees	350	500	250	500	500
430.092 Lease Transfer Fee	-	-	-	-	-
430.096 Expense Reimbursement	-	-	-	-	-
430.097 County Parking Fines	1,414	750	725	1,450	1,600
430.099 SSF-Damange Reimbursement	10,106	-	-	-	-
430.100 Project Bid fees	150	-	-	-	-
430.420 DBW Abandoned Vessel Grant	-	20,000	-	-	-
<b>Total Operating Revenues</b>	<b>1,550,187</b>	<b>1,487,250</b>	<b>702,662</b>	<b>1,456,869</b>	<b>1,527,500</b>
<b>NON-OPERATING REVENUES</b>					
430.500 SSF Breakwater reimbursement	1,340,000	-	-	-	600,000
430.500 Asset Disposal Profit (Loss)	(388,856)	-	-	-	-
<b>Total Non-Operating Revenues</b>	<b>951,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>600,000</b>
<b>TOTAL REVENUES</b>	<b>2,501,331</b>	<b>1,487,250</b>	<b>702,662</b>	<b>1,456,869</b>	<b>2,127,500</b>

## **Oyster Point Marina/Park**

### **Fiscal Year Ending June 30, 2012**

1. Operating revenues for FY12 are projected to increase by \$70 thousand or 5%. This projection is the net result of increases in berth rentals and decreases in grant reimbursements.
2. For FY11, berth revenues are projected to be \$905 thousand, an increase of \$20 thousand over FY10. Revenues increased due to augmented occupancy and a reduction in uncollectible accounts. Berth rates have not been raised over the past four years. Occupancy in FY09 was 56% prior to the loss of berths from the dock removal. Occupancy was 71% in FY10 and is 74% in FY11.
3. Grant monies received from Department of Boating and Waterways Grant for Abandoned Vessel Abatement are expected to continue to decline as a result of the State's ongoing budget crisis. Oyster Point will continue to remove and salvage abandoned vessels as necessary despite the lack of grant funding from the State. The District will consider alternative methods of cost recovery if/when grants are not available.
4. FY12 budget includes an expected reimbursement for \$600 thousand from the City of South San Francisco for the cost of wave attenuators. The wave attenuators are required to mitigate wave action resulting from the breakwater reconfiguration that was completed in FY10.
5. There are no other revenue sources projected to be received for Oyster Point Marina/Park for FY12.

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**ADMINISTRATION**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE THRU 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>NON-OPERATING REVENUES</b>					
410.054 Interest Income	93,900	80,000	37,931	75,862	75,000
410.061 State Mandated Costs Grant	-	-	-	-	-
410.071 ERAF State Deduction	-	(1,000,000)	-	-	-
410.076 ERAF Rebate Back to District	777,969	500,000	-	-	-
410.094 Other Tax Revenues	27,057	-	17,024	22,047	20,000
410.095 Tax Revenues	3,582,747	4,750,000	1,823,368	3,727,317	3,500,000
410.097 State and County Citation Fees	1,585	-	424	806	1,000
410.900 Gain (Loss) on Sale/Disposal of Assets	788,311	-	-	-	-
<b>TOTAL REVENUES</b>	<b>5,271,569</b>	<b>4,330,000</b>	<b>1,878,747</b>	<b>3,826,032</b>	<b>3,596,000</b>



## **Administration**

### **Fiscal Year Ending June 30, 2012**

1. For FY12, interest income is projected to be \$75 thousand which is consistent with FY11 projections. Interest income is expected to remain flat based on minimal change in cash reserves and continued low interest rates. Currently the interest rate is below 1.0%.
2. Property tax revenues are projected to be \$3.5 million. The FY12 property tax revenue estimate is a decrease from current year projections and prior year actual. This estimate is based upon current trends in property values plus information received from the San Mateo County Assessor's Office.

# **SAN MATEO COUNTY HARBOR DISTRICT**

400 Oyster Point Blvd., Suite 300, South San Francisco, Ca 94080 PHONE (650) 583-4400 FAX (650) 583-4611



## **EXPENSES**

SAN MATEO COUNTY HARBOR DISTRICT  
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**COMBINED EXPENSES**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>Salaries and Payroll Burden:</b>					
Salaries and Wages	2,008,936	2,157,000	966,664	1,933,328	2,050,200
Benefits	2,280,246	1,432,044	560,726	1,257,612	1,641,700
<b>TOTAL Salaries and Payroll Burden</b>	4,289,182	3,589,044	1,527,390	3,190,940	3,691,900
<b>Other Operating Expenses</b>	1,481,194	1,931,450	797,833	1,554,856	1,763,550
<b>Non-Operating Expenses</b>	1,875,873	2,533,500	252,035	2,531,570	2,197,500
<b>Capital Outlay</b>	39,797	236,500	165,371	234,392	140,000
<b>TOTAL Expenses w/o Capital Projects</b>	7,686,046	8,290,494	2,742,629	7,511,758	7,792,950
<b>Capital Projects</b>	0	2,178,207	293,531	522,373	1,602,546
<b>TOTAL Expenses w/ Capital Projects</b>	7,686,046	10,468,701	3,036,160	8,034,131	9,395,496

SAN MATEO COUNTY HARBOR DISTRICT  
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**PILLAR POINT HARBOR**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>SALARIES AND PAYROLL BURDEN:</b>					
510.000 Salaries and Wages	595,266	600,000	296,466	592,932	616,400
510.020 Salaries and Wages - Part Time	-	-	-	-	3,200
511.011 Swing Differential	1,003	1,500	421	842	1,000
511.012 Graveyard Differential	1,726	2,000	821	1,642	1,700
511.021 Swing OT Differential	8	250	35	70	-
511.022 Graveyard OT Differential	35	250	-	-	-
512.010 Standby	10,131	15,000	4,593	9,186	10,000
512.000 Overtime	-	-	1,715	3,430	3,000
513.010 Extended Illness Bank	15,885	12,000	7,555	15,110	15,000
514.010 Paid Time Off Expense (PTO)	113,781	125,000	62,530	125,060	125,000
514.011 Overtime Paid Time Off Expense (PTO-OT)	23,036	25,000	6,786	13,572	20,000
515.000 Bereavement	770	1,000	-	-	-
517.000 Management Hours	2,582	1,750	1,611	3,222	2,500
518.000 Holiday Pay	26,750	35,000	14,670	29,340	30,000
519.200 Admin Leave Exp	-	3,000	159	318	-
519.300 Jury Duty	202	-	173	346	500
<b>SubTotal Salaries and Wages</b>	<b>791,175</b>	<b>821,750</b>	<b>397,535</b>	<b>795,070</b>	<b>828,300</b>
520.000 Retirement-EE	52,036	65,740	26,066	52,132	52,000
520.001 Retirement-ER	79,633	123,263	53,795	107,590	132,250
522.000 Social Security Insurance	-	-	408	816	-
522.010 Medicare Tax	10,592	11,915	4,760	9,520	10,000
522.020 Unemployment Insurance Tax	-	2,500	-	-	-
523.000 Health Insurance	127,758	150,000	65,658	131,316	145,000
523.001 Health Insurance-Employee Reimbursement	22,464	25,000	10,811	21,622	25,000
523.002 Health Insurance-Retirees	25,316	50,000	20,208	40,416	30,000
523.005 Health Insurance-OPEB	542,490	75,000	-	75,000	200,000
523.008 Health Insurance-OPEB Credit for Out-of-Pocket Payment	-	(50,000)	-	-	-
523.009 Life Insurance-OPEB Credit for Out-of-Pocket Payment	-	(1,000)	-	-	-
523.010 Life Insurance	8,018	10,000	3,907	7,814	8,000
523.011 Life Insurance-Retirees	739	1,000	902	1,804	1,000
523.020 Long-Term Disability Insurance	5,118	6,500	2,531	5,062	6,000
524.000 Workers Compensation Ins.	42,108	65,000	27,772	37,000	65,000
525.010 Employee Assistance Program	1,263	1,500	615	1,230	1,500
590.000 Personnel Admin-Emp Exams	138	129	-	-	-
591.000 Auto Allowance - PPH	1,100	2,400	1,300	2,600	2,400
590.000 Internal Labor on Projects	-	-	(2,290)	(4,580)	-
<b>SubTotal Benefits Summary</b>	<b>918,773</b>	<b>538,947</b>	<b>216,443</b>	<b>489,342</b>	<b>678,150</b>
<b>Total Salaries and Payroll Burden</b>	<b>1,709,948</b>	<b>1,360,697</b>	<b>613,978</b>	<b>1,284,412</b>	<b>1,506,450</b>

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**PILLAR POINT HARBOR**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>OTHER OPERATING EXPENSES:</b>					
640.000 Advertising & Promotion	4,472	5,000	2,394	4,788	5,000
640.010 Advertising-Jobs	-	-	-	-	-
640.015 Advertising-Capital Projects	676	-	-	-	-
649.000 Special Events - Expenses	2,322	500	2,514	5,028	3,000
650.999 Auto Mileage-Not allocated	910	2,500	213	426	1,000
660.000 Bad Debts	-	20,000	-	-	20,000
670.000 Telephone/Communications	13,665	15,000	6,568	13,136	15,000
670.001 Postage	2,602	3,000	848	1,696	2,500
680.999 Travel, Conferences & Meetings-Not Allocated	1,820	2,500	197	394	2,000
681.000 Seminars/Professional Training	-	1,000	-	-	1,000
682.000 HO Training	2,895	1,500	-	-	1,500
685.000 Employee Appreciation Dinner	-	-	-	-	-
685.010 Employee Recognition	-	-	-	-	-
690.000 Memberships, Dues & Subscriptions	456	500	138	276	500
695.000 Personnel Administration	-	-	156	312	500
695.010 Personnel Administration testing/exams	44	150	184	368	500
710.000 Insurance Premiums	113,206	181,000	114,138	115,000	115,000
710.020 Insurance Premium - boatyard	-	-	-	-	-
710.010 Insurance Investigation	-	-	-	-	-
720.000 Land Vehicles - Fuel	5,482	7,500	2,833	5,666	7,500
720.010 Patrol Boat - Fuel	4,694	7,500	2,313	4,626	7,500
730.015 Pump Out Vessel - Fuel	-	-	-	-	-
730.000 Office Supplies	4,871	7,000	1,443	2,886	3,000
740.000 Operating Supplies	39,177	40,000	19,581	39,162	40,000
740.010 Oil Clean Up Supplies	4,182	5,000	1,254	2,508	3,000
745.000 Uniform Related Expenses	11,095	15,000	4,274	8,548	10,000
755.000 Safety/Medical Equipment	13,217	10,000	634	1,268	5,000
755.001 Patrol Boat Safety Equipment	-	-	-	-	-
760.000 Contractual Services - Outside Services	22,648	35,000	11,212	22,424	25,000
760.010 Contractual Services -Temp Services	-	5,000	-	-	5,000
760.030 Contractual Services - Professional	18,234	15,000	4,288	8,576	10,000
762.000 Contractual - Legal Services	54,012	95,000	18,915	37,830	40,000
762.030 Claims Settlement	-	-	-	-	-
763.000 Permits/License Fees	1,274	150	1,083	2,166	2,000
765.000 Misc. Expenses	-	1,000	1,587	3,174	2,000
765.010 Bank Service Charges	3,193	2,400	1,383	2,766	3,000
765.030 Collection Agency Service Expense	3,695	4,000	1,150	2,300	3,000
765.031 Credit Card Fees	7,970	7,500	3,935	7,870	8,000
765.100 Penalties/Finance Charges	-	-	-	-	-
765.200 Payroll Processing Fee	4,345	5,000	2,420	4,840	5,000
770.000 Operating Equip. Maintenance	-	-	-	-	-
771.000 Equipment Rental	3,040	5,000	1,678	3,356	3,500
773.000 Ingress/Egress Romeo Pier	900	1,200	-	-	-
775.000 Small Tools and Equipment	1,039	1,000	918	1,836	1,500

SAN MATEO COUNTY HARBOR DISTRICT  
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**PILLAR POINT HARBOR**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
779.000 Removal of Hazardous Waste	-	1,500	-	-	-
780.000 Repairs & Maintenance-Equipment	20,791	40,000	32,311	64,622	40,000
780.001 Repairs & Maintenance-Real Property	26,699	40,000	25,509	51,018	40,000
780.003 Repairs & Maintenance-Boatyard	-	-	-	-	-
780.004 Vessel Destruction	4,375	20,000	-	-	10,000
780.006 Marine Supplies Purc. Tenants	(1,029)	-	355	710	-
780.020 Repairs & Maintenance-Boat	47,826	30,000	4,273	8,546	10,000
780.030 Personal Watercraft	-	3,000	2,119	4,238	3,000
782.000 Garbage Collections	50,221	50,000	29,415	58,830	50,000
782.002 Debris Box-Launch Ramp Fish Disposal	2,407	5,000	1,204	2,408	2,500
782.010 Electric Charges	105,544	115,000	48,127	96,254	115,000
782.011 Electric Charges Reimbursement	(39,436)	(40,250)	(21,952)	(43,904)	(60,000)
782.020 Water Charges	39,325	45,000	19,576	39,152	45,000
782.021 Water Charges Reimbursement	(621)	(1,500)	(1,172)	(2,344)	(5,000)
787.000 Parking Citation (TDS)	-	50	-	-	-
787.100 Handling Fees for Citations	828	1,000	161	322	1,000
788.000 Sewer Fees	28,552	30,000	16,128	32,256	30,000
<b>Total Other Operating Expenses</b>	<b>631,618</b>	<b>840,700</b>	<b>364,305</b>	<b>615,334</b>	<b>633,000</b>
<b>NON-OPERATING EXPENSES:</b>					
789.000 Depreciation Expense	658,447	975,000	-	975,000	975,000
790.000 Interest Expense-Dept Boating/Waterways	270,922	276,000	146,972	293,944	220,000
<b>Total Non-Operating Expenses</b>	<b>929,369</b>	<b>1,251,000</b>	<b>146,972</b>	<b>1,268,944</b>	<b>1,195,000</b>
<b>CAPITAL OUTLAY:</b>					
801.003 Computer Hardware	4,469	10,000	-	-	10,000
801.004 Computer Software	2,732	20,000	1,202	20,000	20,000
820.000 Patrol Vehicle	-	-	5,590	5,590	-
845.000 Office Equipment	-	-	1,187	1,187	-
850.000 Office Furniture & Fixtures	-	-	1,033	1,033	-
860.000 Harbor/Marina Equipment	-	-	10,646	10,646	-
865.000 Personal Watercraft	15,535	-	-	-	-
870.000 Facility Fixtures/Landscaping	3,919	125,000	127,551	127,551	-
880.000 Dock Repairs/Equipment	-	-	-	-	30,000
890.001 Patrol Boat	382	-	-	-	-
899.100 Interpretive Signs	-	20,000	5,147	15,000	-
<b>Total Capital Outlay</b>	<b>27,037</b>	<b>175,000</b>	<b>152,356</b>	<b>181,007</b>	<b>60,000</b>

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**PILLAR POINT HARBOR**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>CAPITAL PROJECTS:</b>					
915.000 Fish Buyers Bldg Repairs	-	75,000	43,641	43,641	31,359
915.220 New Transformer Boxes	-	24,000	-	-	-
937.010 40 Berths - Cal Boating Loan	-	-	-	-	-
937.000 71 Addl Berths, Bulkhead, Haul-Out	-	462,617	20,957	20,957	397,697
937.010 40 Berths - Cal Boating Loan	-	-	-	-	-
940.050 PPH Warehouse Repairs	-	40,000	-	-	-
940.060 PPH Harbormaster's Office Repairs	-	-	-	-	-
940.070 PPH - Lessee Sidewalk Expansion	-	115,000	4,258	115,000	115,000
940.085 Dredge Launch Ramp	-	20,000	-	-	20,000
940.088 Pave - West Parking Lot	-	-	-	-	-
940.099 Slurry Seal and Stripe Parking Lots (Upper C/Main A)	-	-	-	-	-
940.500 North HMB Shoreline Improvements	-	411,590	-	118,100	293,490
970.001 Median Strip	-	-	-	-	-
971.000 PPH Post Office Lot	-	-	-	-	-
<b>Total Capital Projects</b>	<b>-</b>	<b>1,148,207</b>	<b>68,856</b>	<b>297,698</b>	<b>857,546</b>
<b>TOTAL EXPENSES</b>	<b>3,297,972</b>	<b>4,775,604</b>	<b>1,346,467</b>	<b>3,647,395</b>	<b>4,251,996</b>

## Pillar Point Harbor

### Fiscal Year Ending June 30, 2012

1. For FY12, the Pillar Point Harbor budget for salaries and payroll related burden is expected to decrease by approximately \$12 thousand over FY11 projections not including OPEB expense (see #2). The District is working on plans to reorganize personnel which will result in operational efficiencies and lower long-term costs. The cost of living adjustment, based on the December 31, 2010 Labor CPI for San Francisco-Oakland-San Jose, is 1.5% for FY12.
2. The budget includes annual OPEB expense of \$200,000 based on the estimated accrued liability for employees who have worked 12 years or more for the District.
3. The FY12 budget for other operating expenses is consistent with FY11 projected expenses and FY10 actual expenses. In addition, efforts are underway to reduce insurance expense and solidify plans for contractual services.
4. Interest payments to the Department of Boating and Waterways (DBW) have been included in this budget at \$220 thousand as set in the Loan Agreement with the DBW.
5. Capital expenditures in the FY12 budget total \$937,546, of which \$853,288 are carryover funds from projects started prior to FY12. Current projects include additional upgrades to the fish buyers building, ongoing design and engineering for Perched Beach, sidewalk improvements for lessees, dredging for the launch ramp and completion of the study to improve Surfers Beach (aka North Half Moon Bay Shoreline). In addition there is \$20,000 allocated for the Marina Billings program conversion. All projects are carryovers from prior year and there are no new projects expected to be initiated in FY12.



SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**OYSTER POINT MARINA PARK**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>SALARIES AND PAYROLL BURDEN:</b>					
510.000 Salaries and Wages	554,909	550,000	229,838	459,676	516,400
510.020 Salaries and Wages-Part Time	-	-	-	-	-
511.011 Swing Differential	899	1,000	389	778	1,000
511.012 Graveyard Differential	-	-	-	-	-
511.021 Swing OT Differential	25	500	-	-	-
511.021 Graveyard OT Differential	-	-	-	-	-
512.000 Overtime	4,769	2,500	96	192	1,000
512.010 Standby	-	-	128	256	500
513.010 Extended Illness Bank Expense	7,032	10,000	1,849	3,698	5,000
514.010 Paid Time Off Expense (PTO)	82,503	105,000	40,938	81,876	90,000
514.011 Overtime Paid Time Off Expense (PTO-OT)	8,769	15,000	836	1,672	5,000
515.000 Bereavement	3,276	1,000	-	-	1,000
517.000 Management Hours	1,291	1,750	1,151	2,302	2,500
518.000 Holiday Pay	14,490	24,000	13,702	27,404	24,000
519.200 Administrative Leave Exp	308	1,000	-	-	-
519.300 Jury Duty	-	1,000	331	662	500
<b>SubTotal Salaries and Wages</b>	<b>678,271</b>	<b>712,750</b>	<b>289,258</b>	<b>578,516</b>	<b>646,900</b>
520.000 Retirement-EE	44,255	57,020	23,068	46,136	50,000
520.001 Retirement-ER	68,447	106,913	49,075	98,150	121,250
522.000 Social Security Insurance	-	-	382	764	-
522.010 Medicare Tax	10,338	10,500	4,839	9,678	10,000
522.020 Unemployment Insurance	1,800	-	-	-	-
523.000 Health Insurance	121,656	150,000	48,552	97,104	110,000
523.001 Health Ins.-Employee Reimbursement	33,696	35,000	12,828	25,656	35,000
523.002 Health Ins.- Retirees	37,236	50,000	15,408	30,816	15,000
523.003 Health Ins.- Commissioner Reimbursement	-	-	-	-	-
523.005 Health Ins.- OPEB	495,518	65,000	-	65,000	160,000
523.008 Health Insurance-OPEB Credit for Out-of-Pocket Payment	-	(50,000)	-	-	-
523.009 Life Insurance-OPEB Credit for Out-of-Pocket Payment	-	(2,000)	-	-	-
523.010 Life Insurance	7,313	10,000	3,539	7,078	7,500
523.011 Life Insurance-Retirees	1,578	2,000	789	1,578	1,000
523.020 Long-Term Disability Insurance	4,731	5,000	2,294	4,588	5,000
524.000 Workers Compensation Ins.	33,921	60,000	22,380	30,000	30,000
525.000 Wellness Program	-	-	-	-	-
525.010 Employee Assistance	1,034	1,500	503	1,006	1,500
550.000 Personnel Administration-Exams	100	500	126	252	500
551.000 Auto Allowance - OPM	1,100	2,400	1,100	2,200	2,400
590.000 Internal Labor on Projects	(1,338)	-	-	-	-
<b>SubTotal Benefits Summary</b>	<b>861,385</b>	<b>503,833</b>	<b>184,883</b>	<b>420,006</b>	<b>549,150</b>
<b>Total Salaries and Payroll Burden</b>	<b>1,539,656</b>	<b>1,216,583</b>	<b>474,141</b>	<b>998,522</b>	<b>1,196,050</b>

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**OYSTER POINT MARINA PARK**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>OTHER OPERATING EXPENSES:</b>					
640.000 Advertising & Promotion	21,774	20,000	11,210	22,420	20,000
640.015 Advertising-Capital Projects	331	-	-	-	-
649.000 Special Events-Expenses	708	-	-	-	-
650.999 Auto Mileage-Not allocated	287	500	134	268	500
660.000 Bad Debts	-	20,000	-	-	20,000
670.000 Telephone/Communications	7,030	7,500	3,606	7,212	7,500
670.001 Postage	2,923	4,500	563	1,126	3,000
680.999 Travel, Conference & Meeting-Not allocated	522	2,000	-	-	2,000
681.000 Seminars/Professional Development	108	500	-	-	500
682.000 Harbor Operator Training	1,017	2,500	-	-	2,500
685.000 Employee Appreciation Dinner	-	-	-	-	-
685.010 Employee Recognition	-	-	-	-	-
690.000 Memberships, Dues & Subscriptions	138	1,000	138	275	350
695.000 Personnel Administration	9	500	156	312	500
695.010 Personnel Administration Testing/exams	176	500	22	44	500
710.000 Insurance Premiums	113,206	181,000	114,138	115,000	115,000
710.010 Insurance Claim Investigation	-	-	-	-	-
720.000 Land Vehicles - Fuel and Oil	4,250	5,000	2,048	4,096	5,000
720.010 Patrol Boat - Fuel and Oil	981	3,000	636	1,272	3,000
730.000 Office Supplies	3,839	5,000	2,010	4,020	5,000
740.000 Operating Supplies (Consumable)	14,268	15,000	12,585	25,170	20,000
745.000 Uniform Related Expenses	9,247	10,000	3,526	7,052	10,000
755.000 Safety Equipment	909	5,000	668	1,336	2,000
760.000 Contractual Services - Outside Services	101,660	110,000	43,611	87,222	90,000
760.010 Contractual Services -Temporary	-	5,000	-	-	-
760.030 Contractual Services -Professional	10,642	5,000	2,636	5,272	5,000
762.000 Contractual Services - Legal Services	7,280	20,000	409	818	10,000
762.030 Claims Settlement	-	-	-	-	-
763.000 Permits/License Fees	1,008	1,500	23	46	1,000
765.000 Miscellaneous Expenses	(3)	-	-	-	-
765.010 Bank Service Charges	2,953	3,000	1,226	2,452	3,000
765.030 Collection SVC Expense	2,230	2,500	2,755	5,510	2,500
765.031 Credit Card Fees	7,599	7,500	3,376	6,752	7,500
765.100 Penalties/Finance Charges	-	-	-	-	-
765.200 Payroll Processing Fee	3,509	4,500	1,981	3,962	4,500
771.000 Equipment Rental	135	3,000	1,833	3,666	3,000
775.000 Small Tools and Equipment	88	5,000	447	894	1,000
780.000 Repairs & Maintenance - Equipment	40,634	40,000	13,595	27,190	40,000
780.001 Repairs & Maintenance - Real Property	7,006	40,000	5,673	11,346	40,000
780.004 Vessel Destruction	20,628	20,000	-	-	20,000
780.006 Tenant/EE Purchases	(15)	-	(20)	(40)	-
780.020 Repairs & Maintenance - Boat	2,738	10,000	6,347	12,694	10,000
780.030 Personal Watercraft	-	-	-	-	-

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**OYSTER POINT MARINA PARK**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
782.000 Garbage Collections	27,167	40,000	10,801	21,602	30,000
782.010 Electric Charges	124,184	120,000	52,987	105,974	120,000
782.011 Electric Charges Reimbursement	(41,347)	(40,000)	(19,697)	(39,394)	(50,000)
782.020 Water Charges	33,380	50,000	14,728	29,456	35,000
787.000 Parking Citations	-	500	-	-	-
787.100 Handling Fees for Citations	201	500	44	88	200
<b>Total Other Operating Expenses</b>	<b>533,400</b>	<b>731,500</b>	<b>294,195</b>	<b>475,113</b>	<b>590,050</b>
<b>NON-OPERATING EXPENSES:</b>					
789.000 Depreciation Expense	663,247	1,050,000	-	1,050,000	800,000
790.000 Interest Expense- Dept Boating/Waterways	283,257	230,000	105,063	210,126	200,000
<b>Total Non-Operating Expenses</b>	<b>946,504</b>	<b>1,280,000</b>	<b>105,063</b>	<b>1,260,126</b>	<b>1,000,000</b>
<b>CAPITAL OUTLAY:</b>					
801.003 Computer - Hardware	3,404	5,000	-	5,000	5,000
801.004 Computer - Software	966	20,000	2,622	20,000	20,000
850.000 Office Furniture and Fixtures	-	-	1,187	1,187	2,000
860.000 Harbor/Marina Equipment	4,117	-	933	933	1,000
870.000 Facility Fixtures/Landscaping	737	5,000	-	-	-
880.000 Dock Repairs/Equipment	-	10,000	4,850	4,850	30,000
890.001 Patrol Boat	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>9,224</b>	<b>40,000</b>	<b>9,592</b>	<b>31,970</b>	<b>58,000</b>
<b>CAPITAL PROJECTS:</b>					
913.002 Dredging - OPM: East Basin Maintenance	-	630,000	189,675	189,675	-
935.050 Dock Reconstruction-Wave Attenuators (District Share)	-	200,000	35,000	35,000	565,000
940.010 West Basin Power Centers	-	180,000	-	-	180,000
940.400 OPM Parcel Development - Office/Retail	-	20,000	-	-	-
<b>Total Capital Projects</b>	<b>-</b>	<b>1,030,000</b>	<b>224,675</b>	<b>224,675</b>	<b>745,000</b>
<b>TOTAL EXPENSES</b>	<b>3,028,784</b>	<b>4,298,083</b>	<b>1,107,666</b>	<b>2,990,406</b>	<b>3,589,100</b>

## Oyster Point Marina/Park

### Fiscal Year Ending June 30, 2012

1. Although the FY12 Oyster Point Marina/Park budget for salaries and wages is expected to increase by \$52,000 over FY11 projections the amount is less than the prior year actual amount. Benefit costs are expected to increase by \$141,000 due to an increase in the OPEB accrual required for FY12. However, benefit costs for FY12 are significantly lower than prior year actual amounts.
2. The budget for FY12 other operating expenses has increased \$115,000 over the FY11 projection, due to an increase in repairs and maintenance for deferred maintenance items that are in need of attention. In addition, efforts are underway to reduce insurance expense and solidify plans for contractual services.
3. Interest payments to the Department of Boating and Waterways (DBAW) have been included in this budget at \$200 thousand as set in the Loan Agreement with the DBAW.
4. Capital Outlay is budgeted for \$38 thousand. Capital Outlay includes \$25 thousand for the Marina Billings conversion as well as \$18 thousand for marina equipment, facility fixtures and dock repairs.
5. Capital Projects include \$565 thousand for completion of the Wave Attenuators and \$180 thousand to replace West Basin Power Centers. Both of these projects are carryovers from prior year. There are no new projects planned for FY12.

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**ADMINISTRATION**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>SALARIES AND PAYROLL BURDEN:</b>					
510.000 Salaries and Wages	407,542	455,500	214,443	428,886	440,000
512.000 Overtime	1,233	3,000	1,354	2,708	3,000
513.010 Extended Illness Bank	8,515	5,000	1,691	3,382	5,000
514.010 Paid Time Off Expense	48,291	75,000	23,474	46,948	50,000
514.011 Overtime Paid Time Off Expense (PTO-OT)	-	5,000	-	-	-
515.000 Bereavement	-	1,000	1,539	3,078	1,000
517.000 Management Hours	9,134	12,000	3,911	7,822	10,000
518.000 Holiday Pay	26,405	30,000	14,838	29,676	30,000
519.200 Administrative Leave	2,370	-	621	1,242	-
<b>SubTotal Salaries and Wages</b>	<b>503,490</b>	<b>586,500</b>	<b>261,871</b>	<b>523,742</b>	<b>539,000</b>
520.000 Retirement-EE	30,677	46,920	14,579	29,158	35,000
520.001 Retirement-ER	52,659	87,975	39,998	79,996	96,000
522.000 Social Security Insurance	-	-	366	732	-
522.010 Medicare Tax	7,759	8,504	3,903	7,806	8,000
522.020 Unemployment Insurance Tax	4,459	-	-	-	5,000
523.000 Health Insurance	64,158	80,000	27,522	55,044	105,000
523.001 Health Insurance-Employee Reimbursement	13,163	12,000	8,605	17,210	15,000
523.002 Health Ins.- Retirees	-	-	-	-	-
523.003 Health Ins.- Commissioner Reimbursement	-	-	-	-	-
523.005 Health Ins.- OPEB Accrual	74,242	50,000	-	45,000	20,000
523.008 Health Insurance-OPEB Credit for Out-of-Pocket Payment	-	-	-	-	-
523.009 Life Insurance-OPEB Credit for Out-of-Pocket Payment	-	-	-	-	-
523.010 Life Insurance	4,803	6,500	2,599	5,198	6,500
523.011 Life Insurance-Retirees	-	-	-	-	-
523.020 Long-Term Disability Insurance	3,430	5,000	1,820	3,640	5,000
524.000 Workers Compensation Ins.	22,224	5,000	14,669	20,000	20,000
525.000 Wellness Program	30	-	-	-	-
525.010 Employee Assistance Program	622	500	336	672	1,000
550.000 Personnel Admin-Emp Exams	257	500	-	-	500
551.100 Auto Allowance - General Manager	7,200	7,300	3,600	7,200	7,200
590.000 Internal Labor on Projects	-	-	-	-	-
<b>SubTotal Benefits Summary</b>	<b>285,683</b>	<b>310,199</b>	<b>117,997</b>	<b>271,656</b>	<b>324,200</b>
<b>Total Salaries and Payroll Burden</b>	<b>789,173</b>	<b>896,699</b>	<b>379,868</b>	<b>795,398</b>	<b>863,200</b>
<b>OTHER OPERATING EXPENSES:</b>					
640.000 Advertising & Promotion	1,135	5,500	870	1,740	2,000
650.999 Auto Mileage-Not allocated	1,415	1,700	717	1,434	1,500
670.000 Telephone/Communications	12,735	15,000	3,967	7,934	12,000
670.001 Postage	2,525	3,500	1,632	3,264	3,500

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**ADMINISTRATION**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
680.999 Travel, Conferences & Meetings-Not allocated	1,867	5,000	542	1,084	5,000
681.000 Seminars/Professional Development	9,228	12,000	6,424	12,848	12,000
681.100 Travel/Conferences	-	-	-	-	-
685.000 Employee Appreciation dinner	-	-	-	-	-
685.010 Employee Recognition	-	-	-	-	-
690.000 Memberships, Dues & Subscriptions	15,482	18,000	10,411	20,822	20,000
695.000 Personnel Administration	262	500	156	312	500
695.010 Personnel Admin - Testing/Exams	80	1,500	-	-	1,500
696.000 Recruiting Expense	1,323	1,500	-	-	1,500
696.010 Recruiting Exp-Supplies	-	500	-	-	500
710.000 Insurance Premiums	605	6,000	-	-	-
730.000 Office Supplies	8,622	8,000	3,754	7,508	8,000
760.000 Contractual Services-Outside Services	30,670	25,000	7,492	14,984	20,000
760.010 Contractual Services -Temp. Services	16,861	15,000	-	-	10,000
760.030 Contractual Services - Professional Services	23,350	35,000	5,004	10,008	20,000
762.000 Contractual-Legal Services	40,346	50,000	2,902	5,804	30,000
765.000 Miscellaneous Expenses	27	500	80	160	500
765.010 Bank Service Charges	(382)	2,000	(7)	(14)	2,000
765.020 Merchant Credit Card Processing Fees	-	500	-	-	-
765.100 Penalties/Finance Chgs.	-	500	-	-	-
765.200 Payroll Processing Fee	2,102	2,000	1,316	2,632	3,000
770.000 Operating Equipment - Maintenance	3,344	2,500	-	-	2,500
770.010 Office Rental	94,518	98,000	47,771	95,542	100,000
771.000 Equipment Rental	709	1,500	508	1,016	1,500
780.000 Repairs and Maintenance (Office Equip.)	678	1,500	920	1,840	1,500
784.900 LAFCO Fees	4,604	7,000	4,635	4,635	5,000
785.000 Property Tax Admin Costs	27,488	15,000	14,182	28,364	30,000
<b>Total Other Operating Expenses</b>	<b>299,594</b>	<b>334,700</b>	<b>113,276</b>	<b>221,917</b>	<b>294,000</b>
<b>NON-OPERATING EXPENSES:</b>					
789.000 Depreciation Expense	-	2,500	-	2,500	2,500
<b>Total Non-Operating Expenses</b>	<b>-</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>
<b>CAPITAL OUTLAY:</b>					
801.003 Computer - Hardware	2,518	10,000	2,057	10,000	10,000
801.004 Computer - Software	693	10,000	608	10,000	10,000
845.000 Office Equipment	-	-	-	-	-
850.000 Office Furniture and Fixtures	325	1,500	657	1,314	1,500
<b>Total Capital Outlay</b>	<b>3,536</b>	<b>21,500</b>	<b>3,322</b>	<b>21,314</b>	<b>21,500</b>
<b>TOTAL EXPENSES</b>	<b>1,092,303</b>	<b>1,255,399</b>	<b>496,466</b>	<b>1,041,129</b>	<b>1,181,200</b>

## Administration

### Fiscal Year Ending June 30, 2012

1. For FY12, the Administration budget for salaries and payroll burden is \$13 thousand higher than FY11 projections. This increase is primarily due to an increase in CalPers contribution rates.
2. Annual OPEB expense is \$20 thousand.
3. Other operating expenses are budgeted to increase \$70 thousand over the FY11 projections. The budget for FY12 is consistent with prior year actual. Professional services are budgeted to increase due to an anticipated conversion of the District's harbor financial software in FY2010-11. Office rent is projected to increase.
4. Capital Outlay continues to be budgeted at \$21 thousand. This is the annual roll forward for potential computer hardware and software finance operating systems. For FY12 it is anticipated these monies will be used for any conversions that need to take place in the District's software and hardware systems.

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**HARBOR COMMISSION**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>SALARIES AND PAYROLL BURDEN:</b>					
510.000 Salaries and Wages	36,000	36,000	18,000	36,000	36,000
<b>SubTotal Salaries and Wages</b>	<b>36,000</b>	<b>36,000</b>	<b>18,000</b>	<b>36,000</b>	<b>36,000</b>
520.000 Retirement-EE	576	600	288	576	600
520.001 Retirement-ER	(1,239)	1,000	528	1,056	1,300
522.000 Social Security Insurance	1,786	1,800	639	1,278	1,800
522.010 Medicare Tax	522	600	515	1,030	1,000
523.000 Health Insurance	34,671	45,000	17,496	34,992	40,000
523.001 Health Ins.-Employee Reimbursement	7,634	10,000	3,852	7,704	8,000
523.002 Health Insurance - Retirees	14,517	20,000	5,274	10,548	-
523.003 Health Ins.-Commissioner Cost Reimbursement	136,309	7,065	-	-	-
523.005 Health Ins.- OPEB Accrual	-	-	-	2,000	20,000
523.008 Health Insurance-OPEB Credit for Out-of-Pocket Payment	-	(10,000)	-	-	-
523.009 Life Insurance-OPEB Credit for Out-of-Pocket Payment	-	-	-	-	-
523.010 Life Insurance	365	500	182	364	500
523.011 Life Insurance-Retirees	-	-	-	-	-
524.000 Workers Compensation Insurance	18,715	1,000	12,349	16,500	16,500
525.000 Wellness Program	-	1,000	-	-	-
525.010 Employee Assistance Program	549	500	280	560	500
<b>SubTotal Benefits Summary</b>	<b>214,405</b>	<b>79,065</b>	<b>41,403</b>	<b>76,608</b>	<b>90,200</b>
<b>Total Salaries and Payroll Burden</b>	<b>250,405</b>	<b>115,065</b>	<b>59,403</b>	<b>112,608</b>	<b>126,200</b>
<b>OTHER OPERATING EXPENSES:</b>					
640.000 Advertising & Promotion	937	2,000	623	1,246	2,000
650.999 Auto Mileage-Not allocated	491	750	90	180	500
680.999 Travel, Conferences & Meetings-Not allocated	679	1,000	946	1,892	2,000
681.000 Seminars/Professional Development	-	500	-	-	500
685.000 Employee Appreciation Dinner	1,466	3,800	200	400	4,000
685.010 Employee Recognition	578	500	884	1,768	1,000
690.000 Membership Dues & Subscript	247	500	211	422	500
700.000 Elections	-	-	-	200,000	200,000
710.000 Insurance Premiums	9,056	12,000	9,661	9,700	10,000
730.000 Office Supplies	531	500	112	224	500
760.030 Contractual Service-Professional	1,485	500	1,318	2,636	3,000
762.000 Contractual Retained counsel	-	500	11,468	22,936	20,000
765.000 Miscellaneous Exp	-	1,000	-	-	1,000
765.200 Payroll Processing Fee	1,112	1,000	544	1,088	1,500
<b>Total Other Operating Expenses</b>	<b>16,582</b>	<b>24,550</b>	<b>26,057</b>	<b>242,492</b>	<b>246,500</b>



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FY12 Draft Preliminary Budget

**HARBOR COMMISSION**

DESCRIPTION	PRIOR YEAR ACTUAL	FY11 FINAL BUDGET	FY11 YEAR TO DATE AS OF 12/31/10	FY11 PROJECTED ANNUAL	FY12 PRELIMINARY BUDGET
<b>CAPITAL OUTLAY:</b>					
8.01.004 Computer Software	-	-	101	101	500
<b>Total Capital Outlay</b>	-	-	101	101	500
<b>TOTAL EXPENSES</b>	<b>266,987</b>	<b>139,615</b>	<b>85,561</b>	<b>355,201</b>	<b>373,200</b>

## **Harbor Commission**

### **Fiscal Year Ending June 30, 2012**

1. For FY12, the Commission budget for salaries and payroll burden is \$127 thousand versus \$113 thousand projected for FY11, due to an increase in OPEB accruals.
2. Total Commission budget for FY12 is \$373 thousand compared with \$355 thousand projected for FY11. The FY12 budget and FY11 projections are approximately \$100,000 higher than prior year actual amounts due to the cost of the 2010 election.

# **SAN MATEO COUNTY HARBOR DISTRICT**

400 Oyster Point Blvd., Suite 300, South San Francisco, Ca 94080 PHONE (650) 583-4400 FAX (650) 583-4611



## **CAPITAL IMPROVEMENT PROJECTS**

SAN MATEO COUNTY HARBOR DISTRICT  
FY12 Draft Preliminary Budget

**Capital Improvement Projects**

	Budgeted Projects	Estimated Carryover	Combined Projects
<b>PILLAR POINT HARBOR</b>			
Capital Outlay			
Computer Hardware	10,000	-	10,000
Computer Software	20,000	-	20,000
Dock Repairs/Equipment	30,000	-	30,000
Interpretive Signs	-	-	-
Capital Projects			
Fish Buyers Bldg Repairs	-	31,359	31,359
71 Addl Berths, Bulkhead, Haul-Out	-	397,697	397,697
PPH - Lessee Sidewalk Expansion	4,258	110,742	115,000
Dredge Launch Ramp	-	20,000	20,000
North HMB Shoreline Improvements	-	293,490	293,490
<b>Total Pillar Point Harbor</b>	<b>64,258</b>	<b>853,288</b>	<b>917,546</b>
<b>OYSTER POINT MARINA/PARK</b>			
Capital Outlay			
Computer - Hardware	5,000	-	5,000
Computer - Software	-	20,000	20,000
Office Furniture and Fixtures	2,000	-	2,000
Harbor/Marina Equipment	1,000	-	1,000
Dock Repairs/Equipment	30,000	-	30,000
Capital Projects			
Dock Reconstruction-Wave Attenuators (District Share)	400,000	165,000	565,000
West Basin Power Centers	-	180,000	180,000
<b>Total Oyster Point Marina/Park</b>	<b>438,000</b>	<b>365,000</b>	<b>803,000</b>
<b>ADMINISTRATION</b>			
Capital Outlay			
Computer - Hardware	10,000	-	10,000
Computer - Software	10,000	-	10,000
Office Furniture and Fixtures	1,500	-	1,500
<b>Total Administration</b>	<b>21,500</b>	<b>-</b>	<b>21,500</b>
<b>COMMISSION</b>			
Capital Outlay			
Computer - Software	500	-	500
<b>Total Commission</b>	<b>500</b>	<b>-</b>	<b>500</b>
<b>TOTAL DISTRICT</b>	<b>524,258</b>	<b>1,218,288</b>	<b>1,742,546</b>